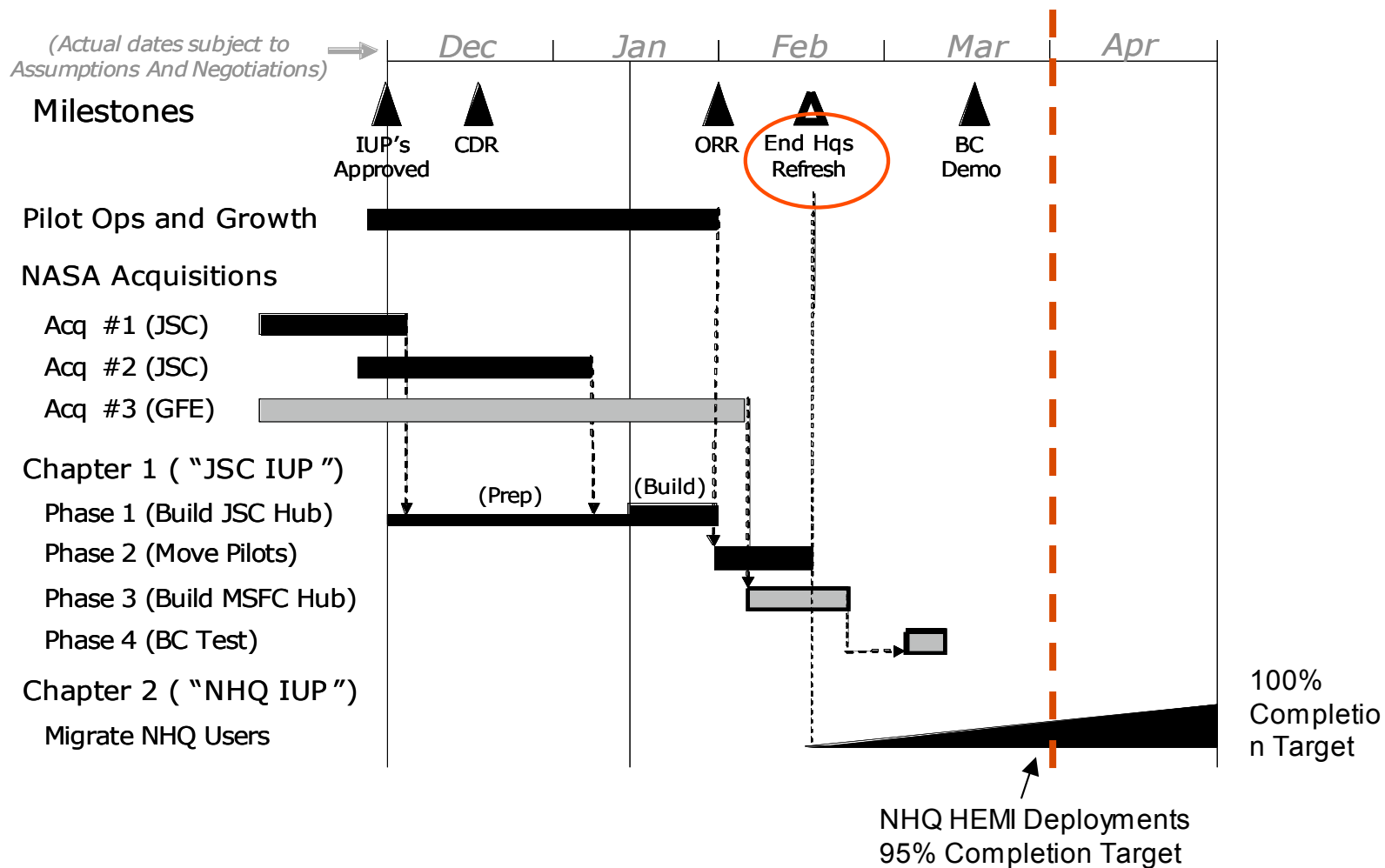# ODIN HEMI Migration Briefing

ODIN Role

- ODIN is involved in two aspects:
  - NASA HQ HEMI Exchange infrastructure associated with a JSC Hub and an MSFC Hub
  - Deployment of NASA/HQ mailbox migrations for ODIN-supported users

Baseline ODIN Project Timeline

(Actual dates subject to Assumptions And Negotiations)

Dec | Jan | Feb | Mar | Apr

Milestones

IUP's Approved | CDR | ORR | End Hqs Refresh | BC Demo

Pilot Ops and Growth

NASA Acquisitions

Acq #1 (JSC)

Acq #2 (JSC)

Acq #3 (GFE)

Chapter 1 ("JSC IUP")

Phase 1 (Build JSC Hub) — (Prep) (Build)

Phase 2 (Move Pilots)

Phase 3 (Build MSFC Hub)

Phase 4 (BC Test)

Chapter 2 ("NHQ IUP")

Migrate NHQ Users

100% Completion Target

NHQ HEMI Deployments 95% Completion Target

Key HEMI Activities at HQ

- Perform Coordination With Orgs. (ISEM/ODIN)
- Schedule Work (ODIN)
- Perform PC/MAC Email Migrations (ODIN)
- Migrate Blackberries (ODIN)

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- Provide QA Follow-up (ISEM/ODIN)
- Perform Remedy Ticket Closure (User)
- Perform Follow-up Technical Support (ODIN)
- Deliver Training (ISEM)

Impact to Users

- 95% of all ODIN-supported users to be migrated by March 28 – compressed timeframe

- Proximity conversions and flexibility on specific user timeframe will help speed the process

- Expect an average of two hours conversion time per user - highly variable user to user

- Some users with large/complex mail folders may take longer than 2 hours – average is less than 2 hours

- Blackberry Users need to have device present during conversion to get it redirected

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Next Steps for ITPOCs

- Determine user priority lists (using Refresh Master list from HEMI Team) and provide priorities to HEMI Team
- Determine if there are any non-ODIN supported users
- Inform HEMI Team if there are any blackout dates or other scheduling constraints for your org.
- Communicate that HEMI migrations must occur between now and Mar 28
- Plan and schedule any needed HEMI training

User Information

- An Introduction Letter from Sandra Gibson and John McManus will be given out once a user is designated in the work schedule
- HEMI accounts have been created for each user by HEMI Team
- Users do not need to do anything with their email folders prior to migration
- ODIN techs will make a backup and convert Eudora email folder for all ODIN-supported users who have been refreshed, using a conversion procedure and various tools
- Please note: Blackberry devices must also be migrated at the same time as PC/Mac so the device must be present during migration
- There will be a password reset performed on affected applications
- The techs will provide a leave-behind packet that will provide an initial introduction to HEMI and provide FAQs
- HEMI Team is notified daily of users that have been converted in order to perform timely QA follow-up
- After migration is complete, user's mail to/from Eudora will stop and will now be handled by NASA's Exchange servers
- User will still have access to their Eudora mail and folders although mail traffic is disabled

If Questions…

- If you have any questions, please contact the following individuals:
  - Your COA/ICPM
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